



VARIANCE APPLICATION			
Zoning District:			
Fee		\$400.00	
Receipt No.		Paid Date:	

ADMINISTRATIVE USE ONLY			
DATE APPLICATION WAS RECEIVED		PUBLIC HEARING NOTICE PUBLISH DATE:	
		PUBLIC HEARING DATE:	
PLANNING COMMISSION DETERMINATION	<u>      </u> APPROVED	<u>      </u> DENIED	
CITY COUNCIL DETERMINATION	<u>      </u> APPROVED	<u>      </u> DENIED	DATE:
DOCUMENT TO AITKIN CO. RECORDER	DATE:	RECORDING NO.	

APPLICANT INFORMATION		
APPLICANTS NAME:	CONTACT INFORMATION	
STREET	PHONE:	
CITY, STATE, ZIP	e-mail:	

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM ABOVE)		
PROPERTY OWNER:	CONTACT INFORMATION	
STREET	PHONE:	
CITY, STATE, ZIP	e-mail:	

PROPERTY INFORMATION	
ADDRESS:	PARCEL ID:
FULL LEGAL DESCRIPTION: (FROM DEED, NOT TAX STATEMENT)	

DESCRIPTION OF PROPOSED PROJECT
Also attach a site plan, accurate survey as may be required by ordinance, and/or photos that accurately depicts your proposed project.

SPECIFY THE SECTION OF THE ORDINANCE FROM WHICH A VARIANCE IS SOUGHT:

*You will find the City of Aitkin Zoning Code at [www.ci.aitkin.mn.us](http://www.ci.aitkin.mn.us)*

EXPLAIN HOW YOU WISH TO VARY FROM THE APPLICABLE PROVISIONS OF THE ORDINANCE:

PLEASE ANSWER THE FOLLOWING QUESTIONS AS THEY RELATE TO YOUR SPECIFIC VARIANCE REQUEST:

1. In your opinion, does the proposal put the property to use in a reasonable manner?

2. In your opinion, are there circumstances unique to the property?

3. In your opinion, will the variance maintain the essential character of the locality?

*The Planning Commission must make an affirmative finding on **all** of the three criteria listed above in order to grant a variance and may further consider the overall intent of the zoning code and comprehensive plan. **The applicant for a variance has the burden of proof to show that all the criteria listed above have been satisfied.***

The undersigned certifies that they are familiar with application fees and other associated costs, and with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Date:

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\_\_\_\_\_

Property Owner's Signature:

Date:

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