



130 Southgate Drive – Ste. 200
 Aitkin, MN 56431
 (218) 927-2527
 Building Official – Scott Sadusky (612) 986-7644

FOR OFFICE USE ONLY	
Permit #	
Issued On:	
Fee: \$	
Receipt #:	

Re-Roofing Permit Application

Residential Commercial - If Commercial, provide overall project valuation \$ _____

Who will be paying for this permit? Owner **OR** Contractor

Owner **OR** Contractor -will receive the permit via: Mail Pick-Up E-mail _____

Property Owner: _____ Phone: _____

Home Address: _____ City/State/Zip: _____

Project Address: _____ PID #: _____

Legal Description: _____

Roofing Contractor: _____ License #: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

• A license number is not required if an owner is re-roofing their own home. Check here if you are doing the work yourself.

• Type of building being re-roofed (check all that apply):

House Garage Commercial Building Other, describe: _____

• Is the existing roof covering being taken off? Yes No If no, how many layers are there now? _____

• What type of roof covering is being installed? _____

• Are you replacing roof sheathing, rafters, roof vents, etc.? Describe all work being done: _____

I hereby certify with my signature that all data on this application is true and correct to the best of my knowledge.

Signature of Applicant: _____

Name (Print): _____ Date: _____

CITY USE ONLY

BUILDING OFFICIAL: Reviewed By: _____ Date: _____

Subject to the following conditions:

- Call for inspection 48 hours in advance of when the roofing is complete.
- To schedule an inspection, call 218-940-1682.
- Provide a ladder onsite for roof access.

FEES

Permit Fee: \$	Plan Review: \$	State Surcharge: \$	TOTAL DUE: \$
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