



209 Minnesota Ave N  
 Aitkin, MN 56431  
 (218) 927-2527

FOR OFFICE USE ONLY		
DATE:		
PERMIT #		
FENCE PERMIT APPLICATION		
PERMIT FEE	\$50.00	<input type="checkbox"/> PAID

**FENCE PERMIT APPLICATION**

**PROPERTY INFORMATION**

Parcel ID#	Physical Address:
------------	-------------------

**ZONING DISTRICT (Choose One)**

<input type="checkbox"/> DOWNTOWN MIXED USE	<input type="checkbox"/> HIGHWAY COMMERCIAL	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> LIGHT INDUST/COM TRANSITIONAL	<input type="checkbox"/> OPEN SPACE
<input type="checkbox"/> PARKS & REC	<input type="checkbox"/> RURAL RESIDENTIAL	<input type="checkbox"/> URBAN RESIDENTIAL	<input type="checkbox"/> URBAN RURAL TRANSITION RESIDENTIAL	<input type="checkbox"/> OTHER:

**LEGAL PROPERTY OWNER INFORMATION**

Name:			
Home Phone:	Cell Phone:	E-mail	
Mailing Address:	City	State	Zip

**CONTRACTOR INFORMATION**

Company Name:	License #		
	E-Mail		
Contact Name:	Office Phone:		
	Cell Phone:		
Address:	City	State	Zip
Preferred Contact: (Choose One)	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Contractor	

**PROJECT DETAILS**

--

**Utility Locate**

Gopher State Once Call: 1-800-252-1166 or 811 www.gopherstateonecall.org	GSOC Registration #
---	---------------------

*Utility location is the responsibility of the contractor and/or homeowner. Please keep in mind that utilities are not marked outside of the ROW. Contact your electrician or plumber to have your lines located at your property.*

## Application Procedure

1. Read **all** requirements.
2. Contact Gopher State One
3. Fill out this application entirely. Without this information your application will not be processed.
4. Attach a SCALED site drawing on graph paper including:
  - a. Streets with names (curb to curb)
  - b. Alley (edge to edge)
  - c. All 4 property lines (these are not at the curb)
  - d. Sidewalks (public & private)
  - e. Patios and/or decks
  - f. Driveway(s)
  - g. All structures – Home, garage, sheds etc.
  - h. Existing fence(s)
  - i. Indicate where the proposed fence will go.
  - j. Indicate North on you sketch

I certify that I have completed the steps as outlined in the above procedure. I understand that I cannot start work on this project until receiving authorization and all charges for said permit are paid. Consequently, this permit and the subsequent inspection(s) are not to be construed or relied upon as any type of warranty, guarantee or representation on the part of the City that the plans, construction or finished product are necessarily in conformance with the provisions of the Minnesota State Building Code or other applicable construction standards. Further, the City of Aitkin assumes no responsibility or liability for damages of any nature allegedly arising out of the issuance of this permit or subsequent inspections.

Signature of Applicant	Date:
Signature of Zoning Administrator	Approval Date:

**§ 152.091 FENCES.**

(A) *General.* Performance standards relating to fences are listed for each district in §§ 152.030 through 152.040 of this chapter.

(B) *Safety hazards.* Fences shall not be erected where they create a visual safety hazard in the opinion of the Zoning Administrator.

(C) *Location and orientation.* Fences shall sit on the property of the property owner installing the fence; fences may abut, but not sit directly on side lot lines of adjacent parcels. The “good side” of the fence shall face abutting properties, meaning that the posts shall face in toward the property on which the fence sits and the finished face of the fence shall face abutting properties. If the fence is within two feet of a property line, the adjoining property owner abutting the fence is allowed to finish the side of the fence facing his or her property.

(D) *Maintenance.* Fences shall be maintained to retain their aesthetic quality, screening abilities and function. Missing boards, rusting wire and posts and peeling paint shall be taken care of at the owner’s expense as they occur.

(E) *District standards: city fence standards.* Zoning table follows on the next page.

Use	District Performance Standards				
	Maximum Height	Setback from ROW	Allowable Material	Prohibited Features	Height at Corner/Traffic Visibility
Downtown Mixed Use	72 inches	10 feet Unless permission is received from the Planning Commission	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (except where specific approval has been given by the Planning Commission)	Max height of 2.5 feet within 14 feet of the corner
Highway Commercial	84 inches	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (except where specific approval has been given by the Planning Commission)	Max height of 2.5 feet within 14 feet of the corner
Industrial	84 inches	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (except where specific approval has been given by the Planning Commission)	Max height of 2.5 feet within 14 feet of the corner
Light Industrial/Commercial Transition	72 inches	10 feet Unless permission is received from the Planning Commission	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (except where specific approval has been given by the Planning Commission)	Max height of 2.5 feet within 14 feet of the corner
Open Space	6 feet Unless permission is received from the Planning Commission	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (where frequent human contact is anticipated)	
Parks and Recreation					
Rural Residential	6 feet Unless permission is received from the planning commission	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (where frequent human contact is anticipated)	
Urban Residential	6 feet Unless permission is received from the Planning Commission	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (where frequent human contact is anticipated)	Max height of 2.5 feet within 14 feet of the corner
Urban Rural Transition Residential	6 feet Unless permission is received from the Planning Commission	10 feet	Metal, wood, concrete, brick, vinyl or smooth wire	Barbed or electrified (where frequent human contact is anticipated)	

\* Traffic Visibility Exhibit