

AITKIN CITY COUNCIL MINUTES

REGULAR MEETING

AITKIN PUBLIC LIBRARY

July 1, 2024

6:00 p.m.

MEMBERS PRESENT: Council Members: Megan Workman, Chris Dotzler, Julie Miller & Kathy Galliger

MEMBERS ABSENT: Jason Henke

ALSO PRESENT: Street Supervisor Lon Nicko, Police Chief Colter Riedel, Kat Robb, Stephanie Millet, Mike Hills.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

- A motion to approve the agenda was made by Chris Dotzler, seconded by Julie Miller. Motion carried with all voting aye.

CONSENT AGENDA

The following items were included in the consent agenda:

- Minutes – Regular Council Meeting 6/17/2024
- Accounts Payable
 - City
 - Liquor Store
- Event Permit: Aitkin Health & Human Services CAPS; Event 7/20/2024
- Event Permit: Aitkin Chamber River Boat Days; Run to Dump 5K; Event 8/3/2024
- Event Permit: Aitkin Chamber River Boat Days; Sip & Stroll Street Fair; Event 8/3/2024
- Event Permit: Aitkin Chamber River Boat Days; Parade; Event 8/3/2024

A motion to approve the consent agenda was made by Kathy Galliger, seconded by Chris Dotzler. Motion carried with all voting aye.

PUBLIC HEARING

- None.

MAYOR'S REPORT

- None

ADMINISTRATION REPORT

- **2023 City Audit**
 - Due to office staff turnover the annual audit has taken longer than normal. City Administrator Jen Thompson requested a filing extension from the Office of the State Auditor. The request was granted, and the filing deadline is extended to August 16. Clifton Laron Allen (CLA) provided the Council with notice reflecting the same.
- **Special Meeting**
 - CLA has proposed the date of July 23 to present the 2023 audit. A motion to call a special meeting on July 23, 5:00 was made by Chris Dotzler, seconded by Kathy Galliger. The motion carried with all voting aye.

OLD BUSINESS

- None.

NEW BUSINESS

- **WWTF Bid Opening Results from 6/25/2024**
 - The WWTF project bid opening was held on June 25th at 11:00 a.m. 3 Bids were received. Following the bid opening the low bidder, Shank Constructors, Inc., rescinded their bid due to an oversight. Due to bids being significantly over the engineers estimate Public Utilities Manager, Dave Cluff recommended that the council reject all bids. A motion to reject all bids was made by Kathy Galliger, seconded by Chris Dotzler. The motion carried with all voting aye. Cluff will reassess the project, look at other options, and bring a recommendation back to the council.
- **Bunker Hill Property**
 - Public Utilities Manager Dave Cluff requested permission to sell the property located at 510 Bunker Hill Dr. (PID 56-1-179201). The property was purchased with the idea it would be the site of the new water tower. After learning that it is in the airport overlay and not being able to obtain permission from the FAA this site is no longer an option for the new water tower. The Public Utilities

Commission and Cluff recommend selling the property but retaining a utility easement on all four sides of the property for future use. Resolution No. 2024-07-01 Authorizing the Aitkin Public Utilities Commission to Sell Real Estate was presented to the Council for approval. A motion to approve Resolution No. 2024-07-01 was made by Kathy Galliger, seconded by Chris Dotzler. The motion carried with all voting aye.

PUBLIC WORKS COMMITTEE

- None

PLANNING & ZONING

- Draft Minutes 6/24/2024 Mtg.

PARK COMMITTEE

- Draft Minutes 6/18/2024 Mtg.

LIBRARY BOARD

- None

AIRPORT COMMISSION

- None.

PERSONNEL COMMITTEE

-

EDA

- None.

COMMENTS

Street Supervisor Lon Nicko provided an update to the council regarding the 169 Road Construction.

ADJOURNMENT

- A motion to adjourn the meeting at 6:46 pm was made by Kathy Galliger, seconded by Chris Dotzler. The motion carried with all voting aye.



Megan Workman
Mayor



Jennifer Thompson
City Administrator