

AITKIN CITY COUNCIL MINUTES

REGULAR MEETING

AITKIN PUBLIC LIBRARY

April 15, 2024

6:00 p.m.

MEMBERS PRESENT: Mayor Megan Workman, Council Members: Chris Dotzler, Jason Henke, Julie Miller, & Kathy Galliger

MEMBERS ABSENT: None

ALSO PRESENT: City Clerk Jen Thompson, Street Supervisor Lon Nicko, Chief of Police Colter Riedel, Kat Robb, Mark Jeffers, Dave Ashton, Mike Hills, Tami Jacobs, Stan Gustafson.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

- A motion to approve the agenda was made by Jason Henke, seconded by Julie Miller. Motion carried with all voting aye.

CONSENT AGENDA

The following items were included in the consent agenda:

- Minutes – Regular Council Meeting 4/1/2024
- Accounts Payable
 - City
 - Liquor Store
- Financial Reports as of 3/31/2024

A motion to approve the consent agenda was made by Kathy Galliger, seconded by Chris Dotzler. Motion carried with all voting aye.

PUBLIC HEARING

- None.

MAYOR'S REPORT

- None

ADMINISTRATION REPORT

- Jen Thompson to attend 2024 Municipal Clerks Institute May 6 – 10 in St. Cloud, MN. The office will be closed this week.

OLD BUSINESS

- None.

NEW BUSINESS

- **Resolution No. 2024-04-15A Application to the MN Workforce Housing Development Program**
INH Property Management Company is requesting the city to make an application to the Minnesota Workforce Housing & Development Program for the development of a 44-unit workforce apartment complex on Bunker Hill Drive. The city has already approved a 20-year tax abatement, which will serve as the local government match for the program. It is noted that the city is the eligible applicant and would function as the fiscal agent for the project. The program offers a 3-year deferred forgivable loan, and the requested amount is \$495,000 for the project. Jen Thompson suggested that the council approve the request under the condition that, if the application is successful, a supplemental development agreement be established. This agreement should stipulate that the developer is obligated to cover any legal fees incurred by the city and they are also responsible for the \$7,000 processing fee.

Discussion was had, a motion to approve the Resolution No. 2024-04-15A acknowledging upon selection by Minnesota Housing to enter into a deferred loan agreement pursuant to the Program in order to obtain funding from Minnesota Housing, was made by Julie Miller, seconded by Jason Henke. The motion carried with Henke, Miller, & Galliger voting aye, and Dotzler, opposed.

- **LRIP**
 - A letter dated 4/1/2024 from MNDOT was shared with the Council. The purpose of the letter was to inform the city that the Bunker Hill Drive Project was not selected for funding for the 2023 LRIP solicitation which closed on December 8, 2023.
- **Police Officer – Conditional Offer**
 - A conditional employment offer was made to Colton Gutenkauf for the position of police officer. The offer extended was Grade STA6, Step 1 (\$29.10) and contingent on a background check, psychological testing, and physical. A motion to approve the offer was made by Jason Henke, seconded by Kathy Galliger. Motion carried with all voting, aye.

- A conditional employment offer was made to Daniel McNamara for the position of police officer. The offer extended was Grade STA6, Step 1 (\$29.10) and contingent on a background check, psychological testing, and physical. A motion to approve the offer was made by Jason Henke, seconded by Kathy Galliger. Motion carried with all voting, aye.

PUBLIC WORKS COMMITTEE

- 4/8/2024 Meeting was canceled.

PLANNING & ZONING

- None.

PARK COMMITTEE

- 4/9/2024 Meeting was canceled.

LIBRARY BOARD

- None.

AIRPORT COMMISSION

- Draft minutes; 3/27/2024 meeting.

PERSONNEL COMMITTEE

- The 5/6/2024 regular meeting is canceled.

EDA

- None.

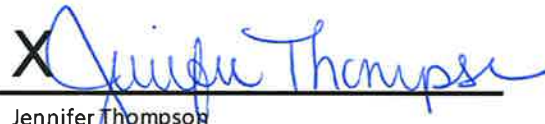
COMMENTS

- None.

ADJOURNMENT

- A motion to adjourn the meeting at 6:34 pm was made by Chris Dotzler, seconded by Jason Henke. The motion carried with all voting aye.

X 
Megan Workman
Mayor

X 
Jennifer Thompson
City Clerk