

AITKIN CITY COUNCIL MINUTES
REGULAR MEETING
AITKIN PUBLIC LIBRARY

January 16, 2024

6:00 p.m.

MEMBERS PRESENT: Mayor Megan Workman, Council Members: Jason Henke, Julie Miller, Chris Dotzler, & Kathy Galliger

MEMBERS ABSENT: None

ALSO PRESENT: City Clerk Jen Thompson, Street Supervisor Lon Nicko, Chief of Police Paul Ryan, Amy Dotzler, Stan Gustafson, Mark Jeffers, Kat Robb of the Aitkin Independent Age.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

- Additions: St John's Handicap Parking Request

A motion to approve the agenda with the addition was made by Jason Henke, seconded by Julie Miller. The motion carried with all voting aye.

CONSENT AGENDA

The following items were included in the consent agenda:

- Minutes – Regular Council Meeting 12/18/2023 (Tabled from 1/2/2024 Mtg.)
- Minutes – Regular Council Meeting 1/2/2024
- Accounts Payable
 - City
 - Liquor Store
- Financial Reports as of: N/A
- Special Event Permit – Aitkin Chamber of Commerce, Winderwonderama 2/10/2024
- City of Aitkin & Aitkin PUC Agreement 2024

A motion to approve the consent agenda was made by Kathy Galliger, seconded by Jason Henke. Motion carried with all voting aye.

PUBLIC HEARING

- None.

MAYOR'S REPORT

- None

ADMINISTRATION REPORT

- None

OLD BUSINESS

- None.

NEW BUSINESS

- **Aitkin Police Department**
 - Chief Ryan presented the police department's summary activity report for 2023.
- **St. John's Lutheran Church**
 - A request to add a second handicap parking space on 4th Ave NW in front of St. John's Lutheran church was discussed. A motion to approve the request for the second space with the understanding that the Church would pay for the sign and marking of the space was made by Chris Dotzler, seconded by Jason Henke. Motion carried with all voting aye.

PUBLIC WORKS COMMITTEE

- Next meeting 1/22/2024

PLANNING & ZONING

- Next meeting 1/22/2024

PARK COMMITTEE

- Next meeting 2/13/2024
- Lon Nicko and Jason Henke provided a brief update regarding the progress on the fieldhouse construction.

LIBRARY BOARD

- Next meeting 3/14/2024

AIRPORT COMMISSION

- Next meeting 1/24/2024

PERSONNEL COMMITTEE

- Next meeting 2/5/2024
- **MOU – AFSCME Union; Temporary Wage Adjustment for City Clerk Jen Thompon**
 - In recognition of the assignment of the City Administrator duties during the vacancy a temporary wage adjustment retroactive to January 2, 2024, was presented for approval. A motion to approve the MOU was made by Jason Henke, seconded by Julie Miller. The motion carried with all voting aye.
- **Notice of Retirement – Police Chief Paul Ryan**
 - A motion to accept the notice of retirement with regret was made by Kathy Galliger, seconded by Chris Dotzler. The motion carried with all voting aye.
- **Post Chief of Police Position**
 - With the upcoming retirement of Chief Ryan, a motion was made by Kathy Galliger to post the Police Chief position internally for 10 days. The motion was seconded by Jason Henke. The motion carried with all voting aye.
- **Personnel Committee Meeting Date & Time**
 - The Personnel Committee proposed moving the regular meeting of the Personnel Committee to the first Monday of each month (prior to the council meeting), 4:30 at the Aitkin Public Library. A motion to approve the change was made by Kathy Galliger, seconded by Jason Henke. The motion carried with all voting aye.
- **PTO/Flex Time Determination**
 - The personnel committee has been discussing and conferring with legal counsel regarding a discrepancy in the classification of time off. An employee has claimed 120 of flex time for a period that should have been recorded as Paid Time Off (PTO). The Personnel Committee made a recommendation to the council to deduct 120 hours from the PTO balance of the employee. A motion to approve the deduction of PTO time was made by Julie Miller, seconded by Jason Henke. The motion carried with all voting aye.

EDA

- Next meeting 1/25/2024

COMMENTS

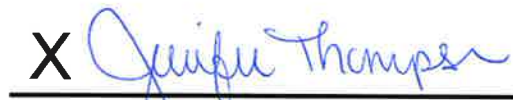
- None.

ADOURNMENT

- A motion to adjourn the meeting at 6:51 pm was made by Jason Henke, seconded by Chris Dotzler. The motion carried with all voting aye.



Megan Workman
Mayor



Jennifer Thompson
City Clerk