

AITKIN CITY COUNCIL MINUTES  
REGULAR MEETING  
AITKIN PUBLIC LIBRARY

December 04, 2023

6:00 p.m.

MEMBERS PRESENT: Mayor Megan Workman, Council Members: Chris Dotzler, Jason Henke, Julie Miller, Kathy Galliger

MEMBERS ABSENT: None

ALSO PRESENT: Street Supervisor Lon Nicko, Chief of Police Paul Ryan, Kat Robb of the Aitkin Independent Age, Mike Hills, Stan Gustafson

Pledge of Allegiance.

1. **Call to Order.** The meeting was called to order by Mayor Megan Workman at 6:00 p.m.

2. **Approval of Agenda**

A motion to approve the agenda was made by Kathy Galliger, seconded by Julie Miller, and approved with all in favor.

3. **Consent Agenda.**

The following items were included in the consent agenda: - A motion to approve the consent agenda was made by Chris Dotzler with a spelling correction for Andrew Carlstrom, seconded by Julie Miller, and approved with all in favor.

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• **Accounts Payable:**

○ City of Aitkin

○ Liquor Store

• Financial Reports: 11/1/2023 – 11/30/2023

• Minutes from 11-20-2023

• Minutes; PUC 09/19/2023

• Minutes; PUC 10/17/2023

• Gambling Permits; NWTF Aitkin Gobblers Event:02/24/2024

• Resolution No. 2023-12-04A Authorized Signatures for Financial Accounts

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4. **Public Hearing:** N/A

5. **Mayor's Report:** The Mayor discussed current activities with RAMS and the need for the school to become more involved too. The School is beginning to work on an ICE Plan for facility upgrades and planning.

6. **Administration Report:**

• Clifton Larson Allen; 2023 Audit – Scheduled to be on site March 26-28, 2024

• Jen Thompson to serve on the Aitkin Chmbr of Comm. Board Effective 1/1/2024

• Truth in Taxation Hearing set for December 18<sup>th</sup>, 2023

• Mike discussed possibly attending a grant writing seminar on 12/11 and 12/12.

• Mike noted the 4 grants we currently have in play, IRRRB, USDA, DNR, LRIP

• Mike noted that when Jen is on vacation, there may be times the office is closed due to staffing. He also has family in for the holidays with some vacation planned.

• It was noted that City offices and the holiday will be Monday, December 25<sup>th</sup> and Tuesday, December 26<sup>th</sup>.

7. **Old Business:**

• Update on Hospital Street, this was a part of the original land use plan that was provided to the City for review before permitting and the hospital is planning on gating that entrance to be used only when needed.

8. **New Business**

• Growth Innovations: Preliminary & Final Plat Approval – It was noted that the Planning Commission recommended that the City approve the preliminary and final plat approval for the Growth Innovations Property as attached. A motion was made by Kathy Galliger to approve, seconded by Jason Henke and approved with all in favor.

• FEMA Grant Payment; 2023 Spring Flood Damage – Lon Nicko, Street Supervisor – Lon noted that he would like to utilize some of the funding to upgrade hoses and equipment for the next time we need to address flooding. Lon will pull together a couple of quotes and bring this back in front of the council in 2024.

**9. Committee Reports:**

- Public Works: Next meeting 10 am Monday December 11<sup>th</sup>, 2023.
- Budget Committee: - Meeting at next Council meeting on 12/18/2023
- Planning and Zoning: (Next Meeting 12/27/2023) 6 PM
  
- Park Committee: Next meeting 12/13/2023
- Library: - Next meeting 12/12/2023
- Fireworks:
- Airport Commission: The next meeting will be held 12/27/2023 at the library.
- Personnel Committee: (Next Meeting 12/06/2023) – The Council would like the PC to review the applicants, recommend the top ones, and determine interview times and how the process will proceed.
- EDA: (Next meeting 1/25/24)

**10. Comments from Visitors:**

**11. Adjournment**

- A motion to adjourn the meeting at 6:50 PM was made by Chris Dotzler seconded by Kathy Galliger, and approved with all in favor.

X 

Megan Workman  
Mayor

X 

Mike Skrbich  
City Administrator