

AITKIN CITY COUNCIL MINUTES
REGULAR MEETING
AITKIN PUBLIC LIBRARY

November 20, 2023

6:00 p.m.

MEMBERS PRESENT: Mayor Megan Workman, Council Members: Chris Dotzler, Jason Henke, Julie Miller, Kathy Galliger

MEMBERS ABSENT: None

ALSO PRESENT: Street Supervisor Lon Nicko, Chief of Police Paul Ryan, Kat Robb of the Aitkin Independent Age, Tami Jacobs

Pledge of Allegiance.

1. **Call to Order.** The meeting was called to order by Mayor Megan Workman at 6:00 p.m.

2. **Approval of Agenda**

A motion to approve the agenda was made by Chris Dotzler, seconded by Kathy Galliger, and approved with all in favor.

3. **Consent Agenda.**

The following items were included in the consent agenda: - A motion to approve the consent agenda was made by Jason Henke, seconded by Julie Miller, and approved with all in favor.

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- Accounts Payable: N/A
 - City of Aitkin
 - Liquor Store
 - Financial Reports:
 - CLA 2023 Audit Engagement Letter/Contract for Services
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4. **Public Hearing:** N/A

5. **Mayor's Report:**

6. **Administration Report:**

- Reminder: Special Work Session-final 2024 Budget & Levy Discussion 12/4/2023, 4PM At Police Department
- City Offices will be closed Thursday 11/23/23 for Thanksgiving.
- All City Offices Closed Friday, November 24th, use PTO or Personal Time
- Liquor Store Inventory with CLA, January 2, 2024 at 7 AM

7. **Old Business:**

- Update on Hospital Street, this was a part of the original land use plan that was provided to the City for review before permitting.

8. **New Business**

- RAMS 2024 Dues; \$840.00 annually. – Administrator Skrbich discussed the importance of the RAMS organization and that to fully utilize the power of the organization, we will need to become more involved in the organization. A motion was made by Julie Miller to approve the renewal, seconded by Kathy Galliger and approved with all in favor.
- County Yard Waste Dump Site: Andrew Karlstrom from the County and Lon Nicko explained the efforts to open a site at the recycling center for the coming year and they are working together to make that happen. It looks like an early June or July opening. Julie Miller voiced that “it will be an excellent program for the residents of Aitkin.” A motion was made by Chris Dotzler to allow the City to assist in developing the site, seconded by Jason Henke and approved with all in favor.

9. **Committee Reports:**

- Public Works: It was discussed that all departments should work through Lon Nicko and his department to ensure that we are familiar with the projects and working with contractors that are dependable and competent to do the work.
- Budget Committee: - Meeting happening on 12/4.
- Planning and Zoning: (Next Meeting 11/27/2023) 6 PM
- Park Committee:

- Minutes - Regular Park Committee Mtg. 11-14-23 – Notes from the building update part of the meeting were discussed.
- Change Order – Field House Project – A change order for the Aitkin Parks Building including change reference #2 for \$4,350.00 and change reference #3 in the amount of \$32,740.00 for was moved for approval by Chris Dotzler and seconded by Councilor Julie Miller. The Mayor called the vote – Dotzler-yes, Henke-yes, Miller-yes, Galliger-no. The motion passed.
- Library: - Next meeting 12/12/2023
- Fireworks: - Chris and Jason are getting closer to our goal and will need tickets turned in by the day of the Icehouse Parade.
- Airport Commission: The next meeting will be held 11/29/23 at the library.
- Personnel Committee: (Next Meeting 11/08/2023)
 - Jason Henke questioned the approval process for the position even though it already was reviewed and went in front of the Personnel Committee. Mike will reach out to Mark Goldberg to see if any additional steps are needed in the review process.
 - Jason requested a potential closed session meeting to discuss PTO and a job review. Mayor Workman and Kathy wanted to consult with City HR Attorney Susan Hansen to see if it is appropriate or allowed.
- EDA: (Next meeting 1/25/24)

10. Comments from Visitors:

11. Adjournment

- A motion to adjourn the meeting at 7:32 PM was made by Kathy Galliger, seconded by Jason Henke, and approved with all in favor.

X 

 Megan Workman
 Mayor

X 

 Mike Skrbich
 City Administrator