

AITKIN CITY COUNCIL MINUTES
REGULAR MEETING
AITKIN PUBLIC LIBRARY

October 2, 2023

6:00 p.m.

MEMBERS PRESENT: Mayor Megan Workman, Council Members: Chris Dotzler, Jason Henke, Julie Miller, Kathy Galliger, Administrator Michael Skrbich

MEMBERS ABSENT:

ALSO PRESENT: Street Supervisor Lon Nicko, Chief of Police Paul Ryan, Tami Jacobs, Dave Ashton

Pledge of Allegiance.

1. **Call to Order.** The meeting was called to order by Mayor Megan Workman at 6:00 p.m.

2. **Approval of Agenda**

A motion to approve the agenda was made by Chris Dotzler, seconded by Jason Henke, and approved with all in favor.

3. **Consent Agenda.**

The following items were included in the consent agenda: - A motion to approve the consent agenda was made by Julie Miller, seconded by Jason Henke, and approved with all in favor.

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- Minutes – Special Council Meeting 9-18-23
 - Minutes – Regular Council Meeting 9-26-23
 - Minutes – Special Council Meeting 9-26-23
 - Accounts Payable: N/A
 - City of Aitkin
 - Liquor Store
 - Financial Reports: - As of 8/31/2023
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4. **Public Hearing:** N/A

5. **Mayor's Report:**

- A motion was made by Kathy Galliger to remove Mayor Workman from the Personnel Committee and put Jason Henke on the Personnel Committee. It was seconded by Julie Miller and approved with all in favor.
- A motion was made by Kathy Galliger to remove Jason Henke from the Budget Committee and add Chris Dotzler to the Budget Committee. It was seconded by Julie Miller and approved with all in favor.

6. **Administration Report:** - Administrator Skrbich notified the Council that he will be retiring from the City Administrator position. A motion was made by Jason Henke to accept his retirement, seconded by Julie Miller and voted on. Henke-yes, Miller-yes, Dotzler-yes, Galliger – No
Mayor Workman thanked Mike for his service and all the contributions he has made to the City in the time he has been with Aitkin.

7. **Old Business:**

- Resolution No. 2023-09-18A Notice of Order to Remove Hazardous Building; 514 3rd St. NW – A motion was made by Chris Dotzler to table this resolution until attorney Henry Brucker can confirm the proper timeline on the resolution. It was seconded by Chris Dotzler and approved with all in favor.
- A motion was made by Chris Dotzler to allow the updating of work on 514 3rd St. NW to proceed with inspections at 3-6-9, and 12 months to verify completion by the Aitkin building official. The motion was seconded by Jason Henke and approved with all in favor.

8. **New Business**

- East Central Library: Fox Statue – Librarian Mandy Kruger did a presentation for the Council regarding the new Fox Statue. A motion was made by Councilor Galliger to allow the library to install the Fox Statue, seconded by Chris Dotzler and approved with all in favor.

- Handicap Parking Request: Lon Nicko presented an overview of a request for an additional handicap parking spot for Maryhill Manor on 2nd Ave SE – A motion was made by Kathy Galliger to approve the request, seconded by Chris Dotzler and approved with all in favor.
- Resolution No. 23-10-02B Authorize Closing of Bremer Saving and Transfer to Bremer Checking – A motion was made by Kathy Galliger to approve, seconded by Jason Henke and approved with all in favor.

9. Committee Reports:

- Public Works: (Next Meeting 10/09/23)
- Budget Committee:
- Planning and Zoning: (Next Meeting October 23)
 - Minutes: Aitkin Planning Commission 9/25/23 (DRAFT)
 - Resolution No. 2023-10-02A Amending Comprehensive Plan – Councilor Galliger made a motion to approve the recommendation of the Planning Commission to change our comprehensive plan. It was seconded by Jason Henke and approved with all in favor.
 - Ordinance No. 409 Amend City of Aitkin Zoning & Subdivision Ordinance (Rezone) – A motion was made by Kathy Galliger to approve the rezoning request, seconded by Chris Dotzler and approved with all in favor.
- Park Committee: The Tank Trail Grand Opening is Tuesday 10/3 from 4 to 6 PM. We also discussed closing Red Oak Drive during deer hunting season.
- Library:
- Airport Commission:
- Personnel Committee: (Next Meeting (10/11/23) This will need to be rescheduled with Jason Henke being unavailable at the normal meeting time.
 - Summary of 9/18/23 – Councilor Galliger noted that minutes are included in the packet.
- EDA: (Next Meeting 10/19/2023)
- Fireworks: N/A


10. Comments from Visitors:

It was noted that Representative Ron Kresha complimented Administrator Skrbich on working so well with him and his staff on funding requests. He asked Mike to create an updated list for the City and continue to work with his staff. Mike thanked Councilor Galliger for her assistance and presentation to the travelling legislators at Brainerd College while he was out.

Lon Nicko and Chris noted that there is a complaint regarding 224 2nd St. SE and suggested that the complainer make a formal written complaint per City Policy. Lon also mentioned that the Active Transportation Plan Bollards should be removed on Friday the 6th. He also noted that leaf season is coming and asked that people remove parked cars to allow the City to clean up and that it is not okay to rake leaves into the City streets. Scheduled compost site days are 10/21 and 10/28 at this time. We could add one.

11. Adjournment

- A motion to adjourn the meeting at 6:50 PM was made by Julie Miller, seconded by Kathy Galliger, and approved with all in favor.

X 

 Megan Workman
 Mayor

X 

 Mike Skrbich
 City Administrator