

AITKIN CITY COUNCIL MINUTES
REGULAR MEETING
AITKIN PUBLIC LIBRARY

May 15th, 2023

6:00 p.m.

MEMBERS PRESENT: Council Members: Kathy Galliger, Jason Henke, Julie Miller, Chris Dotzler

MEMBERS ABSENT: Mayor Megan Workman

ALSO PRESENT: Chief of Police Paul Ryan, Lon Nicko,

Pledge of Allegiance.

1. **Call to Order.** The meeting was called to order by Acting Mayor Jason Henke at 6:02 p.m.

2. **Approval of Agenda.**

A motion to approve the agenda with the addition of the Paddle Your Glass Off, and the United Methodist Church outside services request to the consent agenda was made by Kathy Galliger, seconded by Chris Dotzler and approved with all in favor.

3. **Consent Agenda.**

The following items were included in the consent agenda: - A motion was made by Jason Henke to pass the consent agenda with a correction to the workshop minutes that Mayor Workman was unable to attend the last session, seconded by Chris Dotzler and approved with all in favor.

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- Minutes
 - Minutes – Normal Council Meeting 05-21-2023
 - Accounts Payable:
 - City of Aitkin
Batch Name: CAP05152023 \$81,697.14
 - Liquor Store
Batch Name: LAP05152023 \$64,173.76
 - Financial Reports – Second Meeting of the Month as of 3/31/23
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4. **Public Hearing:** There was no public hearing this evening.

5. **Mayor's Report:**

- There was no Mayor's report this evening.

6. **Administration Report:**

- Clifton Larson Allen – Auditors to present the 2022 City of Aitkin Audit – Mary Reedy presented the audit report to the Council and answered all questions. She also noted that the City needs to focus on building up our General Funds. Soon.
- Saturday Yard waste Collection Schedule – Administrator Skrbich talked with the County regarding having the City Council supervise collection of yard waste from 9 am – 12 PM on Saturdays this summer on the following dates: May 20, June 17, July 15, August 19th, Sept 16th, October 21st. Councilor Galliger will start on May 20th with the other Council Members selecting one of the dates listed.
- Electronics Recycling June 3rd, 2023, 10 AM – 1 PM
- **Old Business:**
 - Creamery Lot Appraisal – Mike presented a quotation of \$950.00 from Johanneck Appraisals and a motion was made by Chris Dotzler to approve having the Creamery Lot appraised. It was seconded by Kathy Galliger and approved with all in favor.

7. **New Business**

- Maryhill Manor Parking as presented by Police Chief Paul Ryan and Street Supervisor Lon Nicko – Paul and Lon discussed the snow issues and parking problems during this winter and suggested several options relating to this safety and health and welfare issue. They will reach out to the management at Maryhill again to see if they can provide any solutions that would work for them and follow up with the Council.

8. **Committee Reports:**

- Park – Councilor Henke provided a review of the bid process and the Tibbets Option 2 that was presented at the last Park Meeting. We hope to be able to review quotes in early June. He also noted that we would like to follow up on

replacing timbers on our landscaping and seeking funding for that. Lon will follow up with some estimates. The dasher board advertising is printed and in.

- Personnel – part time posting for a liquor store clerk and prepare and posting for a part time office helper. – Kathy Galliger provided the Personnel Committee recommendation, and a motion was made by Chris Dotzler to proceed with the posting of both positions. It was seconded by Councilor Galliger and Acting Mayor Henke called the vote: Dotzler-yes, Henke-yes, Miller-yes, Galliger-yes It passed with all in favor.
- Trees – Lon Nicko said they will be planting trees on Wednesday 5/17at 2 PM.
- EDA – Councilor Miller reported that the EDA met on 5/11/2023 and approved an application for a CBP loan for Curio North and that the EDA has added a \$150.00 processing fee. She also noted discussion of the appraisal for the Creamery Lot and the \$5600.00 approval from unallocated funds for the Welcome to Aitkin Sign Project. A request was made for Administrator Skrbich to reach out to DUFFS Auto regarding a business improvement loan. We will work with Mark Jeffers from the County EDA to incorporate the new County branding initiative.

9. Comments from Visitors.

- Debra Bultnick from the Scouting Council made a plea for someone in the community to step up and help to be a Cub Scout Leader. There are children in town interested and we need help from a community member.

10. Adjournment

- A motion to adjourn the meeting at 7:52 PM was made by Chris Dotzler, seconded by Kathy Galliger and approved with all in favor.

X 

Megan Workman
Mayor

X 

Mike Skrbich
City Administrator