

AITKIN AIRPORT COMMISSION
REGULAR MEETING
AITKIN CITY HALL

January 2, 2020

4:00 P.M.

MEMBERS PRESENT: Chairman Gary Tibbitts, Wallace Frelander & Mark Wedel

MEMBERS ABSENT: John Welle & Rich Peterson

ALSO PRESENT: Jen Thompson, Lisa Davies & Peter Dunn.


1. Call to Order: Chairman Gary Tibbitts called the meeting to order at 4:00 p.m.
2. Approval of Agenda: A motion to approve the agenda as presented was made by Wallace Frelander and seconded by Mark Wedel. All aye.
3. Approval of Minutes: A motion to approve the minutes of the November 7, 2019 meeting was made by Mark Wedel and seconded by Wallace Frelander. All aye.
4. Maintenance & FBO Report.
 - Equipment Usage Report – November & December 2019.
 - Fuel Transaction Report – November & December 2019.
 - Pete is working with Steve Meinders of the FAA to convert the Aitkin Municipal Airport to a digital NOTAM manager system. This system is designed for and provided by the FAA to all public use Airports at no cost.
5. New Business.

Meeting Location – Starting February 6, 2020 all Airport Commission meetings will be held at the Aitkin Public Library.

Nightly Hangar Rental – Wallace Frelander suggested that the Airport Commission consider renting the vacant t-hangars at a nightly rate. This idea will be added to the February agenda for further discussion.
6. Approval of Bills - A motion to approve the November payments in the amount of \$4,975.86 and the December payments in the amount of \$8,059.65 was made by Mark Wedel and seconded by Wallace Frelander. All aye.
7. Comments from Visitors - None.
8. Adjournment - A motion to adjourn the meeting at 4:28 was made by Wallace Frelander and seconded by Mark Wedel. All aye.



Mayor Gary Tibbitts



Jennifer Thompson
Deputy Clerk