

AITKIN AIRPORT COMMISSION
REGULAR MEETING
AITKIN CITY HALL

September 5, 2019

4:00 P.M.

MEMBERS PRESENT: Chairman Gary Tibbitts, Mark Wedel, Rich Peterson

MEMBERS ABSENT: John Welle, Wallace Frelander

ALSO PRESENT: Jen Thompson, Ron Roetzel, Pete Dunn

1. Call to Order: Chairman Gary Tibbitts called the meeting to order at 4:00 p.m.
2. Approval of Agenda: A motion to approve the agenda as presented was made by Rich Peterson and seconded by Mark Wedel. All aye.
3. Approval of Minutes: A motion to approve the minutes of the August 1, 2019 meeting was made by Mark Wedel and seconded by Rich Peterson. All aye.
4. Maintenance & FBO Report.
 - Equipment Usage Report – August 2019.
5. Old Business.

Crack Repair/Supplemental Agreement – The 2nd and final pay request in the amount of \$3,905.99 for the Crack Repair project payable to Struck & Irwin was presented for approval. A motion to approve was made by Mark Wedel and seconded by Rich Peterson. All aye.

Fannemel Property – Per Henry Brucker the title work is complete, and he is working to schedule a closing date with Rich & Penny Fannemel. He asked is the County would like to purchase an owner's policy. Wedel directed Jen Thompson to contact County Administrator and County Attorney Jim Ratz to discuss.

SRE/Plow Truck Purchase – Roetzel stated that the purchase is on hold for now and he has moved the snow removal equipment to 2020 on the draft CIP plan.

Fuel Facility - Pete has not contacted an electrician to complete the necessary repairs as of the time of the meeting. He will follow up on this at the meeting next month. Wedel directed Pete to bring quotes to Jen Thompson.

REIL Light Repair – Pete is still trying to determine the best method of repair for the light pole.

CIP Review – Ron Roetzel presented an updated draft based on the discussion from the August meeting. The latest draft dated 9/4/2019 was presented for discussion. Wedel stated the cattle gate at the entrance to the airport is deteriorating quickly. It was suggested to move the entrance gate rehab up to 2020. The CIP discussion will continue at the October meeting.

Aerobatic Box – The paperwork has been completed and approved for the Aerobatic Practice Box. The Certificate of Waiver from the FAA is good through July 31, 2021.

Non-Directional Beacon (NDB) – A motion to officially decommission the NDB was made by Rich Peterson & Mark Wedel. All aye. Jen Thompson will follow up with Jim Larson and MNDOT Aeronautics to move this process forward.

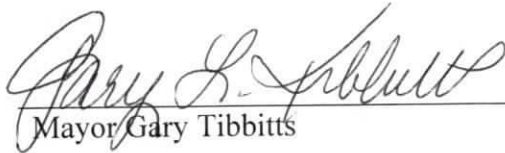
6. **New Business.**

Frelander e-mail – Concerns from Wallace Frelander were discussed. Pete will get the runway lights repaired. Discussion was had about an osprey/eagle nest; Pete will check into the location to see if there is anything that needs to be or can be done with the nest.

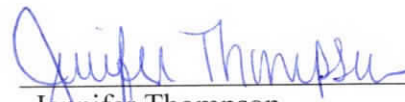
7. **Approval of Bills** - A motion to approve the August payments in the amount of \$10,753.53 was made by Mark Wedel and seconded by Rich Peterson. All aye.

8. **Comments from Visitors** - None.

9. **Adjournment** - A motion to adjourn the meeting at 4:30 was made by Rich Peterson and seconded by Mark Wedel. All aye.



Mayor Gary Tibbitts



Jennifer Thompson
Deputy Clerk